



APPLICATION FOR ISSUANCE OF CERTIFICATE OF COMPETENCY/ PROFICIENCY/OTHER

Surname:	Name:	Personal ID:	Citizenship:
Date of Birth: _____ Day Month Year	Place of Birth: _____ Country, City	Permanent address: (City, Country, Street, Apt):	
Sex: ☐ Male ☐ Female	Tel:	E-mail : (Optional)	

INFORMATION REGARDING MARITIME EDUCATION

Name of Maritime Institution:	Qualification by Diploma:	Entering Year:	Graduating Year:
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DESCRIPTION OF PRESENT HIGHEST GRADE CERTIFICATE OF COMPETENCE / PROFICIENCY (LICENSE)

Position by Certificate of Competence:	Certificate №:	Date of Issue:	Expiry Date:
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Preferred service: ☐ Revalidate certificate of following rank, or
☐ Issue Certificate of Competence / Proficiency for following rank (change in rank)

☐ Master 3000 GT or more	☐ Ch. Eng. Less than 750 kW	☐ Engine OOW less than 750 kW	☐ AB Seaman
☐ Master 500–3000 GT	☐ 2nd Eng. 3000 kW or more	☐ Electro Technical Officer	☐ Motorman
☐ Master less than 500 GT	☐ 2nd Eng. 750–3000 kW	☐ Electro Technical Rating	☐ Bosun
☐ Ch. Mate 3000 GT or more	☐ 2nd Eng. Less than 750 kW	☐ GMDSS Radio Operator	☐ Pump-man
☐ Ch. Mate 500–3000 GT	☐ Navigational OOW 500 GT or more	☐ Navigational Watch Rating	☐ Cook
☐ Ch. Eng. 3000 kW or more	☐ Navigational OOW less 500 GT	☐ Engine Watch Rating	☐ Turner
☐ Ch. Eng. 750 – 3000 kW	☐ Engine OOW 750 kW or more		☐ Catering Pers.

For positions indicate preferred navigation area: ☐ International; ☐ Near-coastal;

Expiry date of Seafarers Medical Certificate:

Date Month Year

SEAGOING SERVICE FOR LAST FIVE YEARS:

Ship's name	Ship's Type and Flag	Gross Tonnage (GT)	Propulsion Power or El. Plant Power (kW)	Grade/ Rank	Period of Sea Service		Total Period (Month, Day)
					Date of Embarking	Date of Discharge	

THE PREFERRED DATE OF OBTAINING THE CERTIFICATE AFTER QUALIFICATION CHECKUP (WORKING DAYS)

☐ 7 Days	☐ 5 Days	☐ 3 Days	☐ Within 24 hours (Next working day)	☐ Same Day (only till 13:00)
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TO RECEIVE APPLICATION FOLLOWING DOCUMENTATION MUST BE PRESENTED

1. **Photo** – Color bio-photo, taken in Public Service Hall within the last 6 months. Photo shall cover full face from the top of the hair to the bottom of the chin, without spectacles and headwear;
2. **A Copy of Diploma of Education or provisional certificate (for students), with submission of original** – Representing of addendum to Diploma is required for Bachelors
3. **Seafarers Medical Certificate** – Issued in Medical Center Recognized by Agency. (Copy)
4. **Copies of Mandatory Certificates of Proficiency with submission of original** – in accordance with applied rank. (Validity of Certificate should be not less than 6 months)
5. **A copy of valid Civil Passport with submission of original** – A copy of page with personal data
6. **A copy of the Seaman's Book with submission of original** – Issued by the Responsible Authority of Georgia.
7. **Document(s) confirming appropriate seagoing service** – Records of last five year
8. **A copy of Seafarer's existed Certificate of Competence (License) with submission of original** – Not applicable for students

NOTE:

1. For obtaining of GMDSS Radio Officer's COC, Seafarer shall submit Documentary Evidence confirming passing of appropriate trainings along with documents required by items 1, 2, 5, 6 and 8.
2. I hereby agree to be provided with the SMS text message to the number indicated in the application

ATTENTION! The certificate will be issued after payment of service fees.

Hereby, kindly request to issue above mentioned certificate(s) based on submitted documentation and evaluation.

I, hereby confirm by signature that all information provided by me in this application and its supporting documents are true and correct, is not suspended or revoked by any state or organization, or, if revoked or suspended, a full explanation of the circumstances is attached hereto. Also, I confirm that I am familiar with the concerning functions to be performed by me in Georgian Maritime Legislation.

Signature of Applicant

Date of application:

Day

Month

Year

AGENCY STAFF USE ONLY

1. Submitted documents are revised and are in line with requirements of MTA:
2. In case documents submitted together with the application are already uploaded/available in **SDS** will not be maintained in hard copy:

Signature of person in charge

Comment: _____

