

Maritime Transport Agency of Georgia

Pre-Arrival Compliance Checklist



Vessel Name		Next Port Of Call	
IMO Number		Date Of Call	

Items	Common Detainable Deficiency	Response	Comments
Port State Inspection	Please provide the date of the last Port State inspection in the arriving jurisdiction (MOU)		
	Number of USCG Letters of Deviation (LOD) in last 365 days (USCG only)		
Crew Certificates	Do you have seafarers aboard that are serving over their Seafarer Employment Agreement period. (expired contract)	YES NO	
	Do you have seafarers serving aboard your vessel with expired CoC or CoP?	YES NO	
	Do you have seafarers serving aboard your vessel with expired medical certificate?	YES NO	
	Do you have seafarers serving aboard your vessel without endorsement (Reg: I/10) or CRA?	YES NO	
	Do you have seafarers serving aboard your vessel with expired endorsement (Reg: I/10) or CRA?	YES NO	
Hours of rest and possible fatigue	Do the rest periods comply with STCW requirements?	YES NO	
Wages	Have all ship's crew been paid their wages in full up to the previous month?	YES NO	
Drills	Are all Fire, Abandon Ship and Enclosed space drills all up to date?	YES NO	
Lifeboat and Rescue boat	Are your lifeboats and Rescue boats tested and fully operational?	YES NO	
Liferafts	Hydro Static Release Units Up to date on all life rafts	YES NO	

Charts/ Publications	Are all required charts and publications are up to date?	YES	NO	
Navigation Equipment	Are all Nav. equipment in working condition	YES	NO	
Fire dampers, quick or self-closing devices, remote controls, etc.	Are your fire doors and dampers operable and in good condition?	YES	NO	
Fixed high pressure Water- spraying and Water-mist Fire-Extinguishing Systems	Is the system ready for use, water supply valve to the automatic pump open and system charged?	YES	NO	
Emergency Alarms	Have Smoke/Flame Detectors been tested and verified Operational?	YES	NO	
Main and Emergency Fire Pumps	Are pumps individually tested with two hoses supplying water to the extremities of the vessel to ensure adequate pressure?	YES	NO	
Cleanliness of Engine Room	Is the E/R clean? No oil leaks, clean bilges and tank tops, no oily rags, and no collection buckets or containers placed below machinery or pipes to collect seepage or leaks?	YES	NO	
Quick Closing Valves	Are the Quick Closing valves operational and NOT blocked open?	YES	NO	
Sewage treatment system	Is Sewage treatment system operational?	YES	NO	
Use of compliant fuels	If applicable, vessel trading in Emission Control Area has compliant fuel on board and initiated change over procedures?	YES	NO	
Emergency Generator	Is the Emergency Generator tested and operational? (Take special care to ensure that this system is fully operational, including ability to take a power load.)	YES	NO	
Oily water separator & 15 ppm alarm	Is the Oily water separator and all connected piping in good order and operational	YES	NO	
Emergency Lighting	Have emergency lights been tested and verified operational?	YES	NO	
Emergency Exits	Are the emergency exits are free of any obstructions on the entire escape route.	YES	NO	
Maintenance:				
Are there any required Ship Systems and Equipment not functioning and requiring maintenance? (If yes, please note below.)*				

Comments regarding defective equipment, missing certificate, lack of provisions, missed servicing, test inspections.

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Agent Contact Information on Arriving Port:

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I certify that I have verified, prior to this port arrival, except as noted herein, the above items and other systems and equipment are either:

- in conformance with applicable international regulations;
- deficiencies have been reported to the company and the Maritime Transport Agency Of Georgia fsi@mta.gov.ge; and
- Corrective action has been taken.

Master Signature:

Date: