



Circ.No 002/STCW001

22 January 2013

To: Ship-owners and Managers of the Vessels flying Georgian Flag

Subject: New policy on issuing Certificate of Endorsement for seafarers serving on ships flying Georgian Flag

Dear Sir/Madam,

Hereby, we would like to inform you that Circular N4/2011 dated by May 27, 2011 and Circ.N007/STCW-001 dated by August 8, 2008 of the Maritime Transport Agency of the Ministry of Economy and Sustainable Development of Georgia is cancelled.

We would like to convey our new policy of issuing Certificate of Endorsement for seafarers serving on ships flying Georgian Flag.

1. If certificate of Endorsement is requested, the following documents should be submitted to the MTA in due course:

1. Application Form for Endorsement Attesting the Recognition of an officer's Certificates of Competency (see attachment 1);
2. 2 (two) recent photos (3x4cm);
3. Physical examination form, taken within the last 12 month;
4. Copy of National Passport;
5. Copy of STCW 78/95 National Certificate;
6. Copy of services acquired within last 5 years;
7. Copy of National COC;
8. Copy of Seamen's Book;
9. Bill of Payment.

2. The Certificate of Endorsement is subject of payment under Georgian legislation, specifically, official fee for the issuing of Georgian Certificate of Endorsement is:

- 250 GEL (Georgian Lari) for Senior Officers;
- 160 GEL (Georgian Lari) for operational level Officers.

The official fee shall be paid before the Certificate of Endorsement is issued.

3. Bank Details are as follows:

Intermediary Bank	Citibank N.A., New York, USA
SWIFT	CITIUS33
Account With Institution	Bank of Georgia; 3 Pushkin Street, 0105 Tbilisi, Georgia
SWIFT	BAGAGE22
Beneficiary	LEPL MARITIME TRANSPORT AGENCY; 23 Ninoshvili street,6000 Batumi,Georgia
Account	GE06BG0000000621686700

4. In accordance with Regulation of 1/1.4 of STCW 78/95, MTA preserves its rights to entitle a seafarer to serve on the Ship flying Georgian flag prior to issuing Endorsement Certificate provided he holds a valid COC issued and endorsed by the state of nationality. Accordingly, if circumstances require, MTA will issue Certificate of Receipt of application (CRA), which is valid for 3 (three) months period upon submission of a copy of valid COC via email or fax.

5. Please, be advised that MTA contact details are the followings:

Address; 23, Ninoshvili str.

City: Batumi

Post Code: GE-6000

Country: Georgia

Telephone: (+995 422) 27 49 25; (+995 422) 27 39 09

Fax: (+995 422) 27 39 29

Email: info@mta.gov.ge; stcw@mta.gov.ge

Sincerely,

Mamuka Akhaladze

Agency Director